



Order Packing & Routing Instructions

MAC Wholesale works with FTL & LTL Freight Carriers to pick up shipments. Please follow our packing instructions (below) for packing our order, and our routing instructions (below) to provide us with the information we need to route shipments. Please note that it typically takes a minimum of 24-48 hours for our carriers to pick up, after we have received the routing information from you.

Packing Instructions:

Please pay close attention to the packing requests below. It's important for shipments to be packed appropriately to avoid delays in receiving shipments by our warehouse. Failure to follow the below guidelines may result in payment delays or payment deductions, if additional costs are incurred due to failure to follow these policies:

1. Please Pull Orders by Style # to minimize the # of Pallets with Mixed Items.
Please try to group the same Item #'s together to help our warehouse with receiving.
2. Please build pallets as high as possible (up to 96" High) to consolidate the pallet count.
We will send 53' Trucks with Swing Open Doors. If the shipment will be a full truckload, it is okay to top-load on top of the pallets to fill the trailer and maximize space.
3. All Shipments Must Be Palletized - DO NOT Floor Load Shipments *(unless approved by MAC Wholesale Buyer)*
4. Please label each pallet with MAC Wholesale's PO #
5. Each carton must be labeled clearly with the Item # & Description of its Contents
6. Please do not create mixed cartons, unless approved by MAC Wholesale. Please mark all partial cases with "Partial Case".
7. DO NOT send Invoice with Shipment and DO NOT send packing list with prices
8. We can fit a maximum of 30 Pallets (40"x48") per 53' Trailer, as long as the pallets do not have overhang, and if the pallets are turned sideways. See loading diagram below:



9. If the shipment is multiple truckloads – please stage the shipment by truck load (and send info for each truck).
10. The Maximum total shipment weight per truck is 42,000 lbs for Over the Road Shipments, and 38,000 lbs for shipments going via Intermodal Rail.
11. **Master Cartons are expected to shipped undamaged. WE DO NOT ACCEPT AMAZON BOXES. All damaged master cartons or Amazon boxes received will need to be repacked by MAC Wholesale, at the expense of Vendor. If products have UPCs, it is expected that the UPCs will be visible and not covered by Amazon ASIN stickers. For any questions, please contact your MAC Wholesale Buyer.**

Routing Instructions:

To Route the Shipment, please email ALL of the following information to: Routing@MACWholesale.net

1. Pallet Dimensions & Weights (weight must include pallet weight)
2. Warehouse Pickup Address
3. Warehouse Pickup Hours
4. Warehouse Contact Name, Phone #, and Email Address

Packing Slips –IMPORTANT!

Please Email a copy of the packing list for EACH shipment to: Routing@MACWholesale.net

Shipping Instructions:

Our carrier will be reaching out to you with the BOL(s) for the shipment(s). Please make sure to use the BOLs which are provided to you by our carrier(s). Any carrier penalty charges that may occur from the use of other BOLs (if you use your own, instead of ours, as directed) with incorrect information will be deducted from the payment of the invoices of the applicable purchase.

For any questions please contact:

Traffic Manager: Jenna DeChristopher - Jenna@MACWholesale.net - (508) 378-3500